



**AHIP INTERNSHIP  
WORK PLAN DECLARATION**

Name (Hearing Instrument **Dispenser** Intern): \_\_\_\_\_

Name (**HIS/Audiologist** Monitor): \_\_\_\_\_

Commencement Date of **Internship**: \_\_\_\_\_

Date of Practicum Completion (1000 hours): \_\_\_\_\_

**Signature (HID Intern)**

**Signature (HIS/Audiologist Monitor)**

**Date**

**Date**

**Notes or Comments**

SECTION	SUB-SECTION	CHECKLIST	COMPLETED (Intls)
1.Scope of Practice	1 (a)Scope of Practice	<b>1(a) Scope of Practice</b> - Restrictive activities - Referral to physician Ref: AHIP Standard of Practice (Appendix A) - Insurance	Intern:
			Monitor:
	1 (b) Infection control	<b>1 (b) Infection Control</b> -Proper hand washing protocol	Intern:
			Monitor:



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		<ul style="list-style-type: none"> <li>-Sanitation of equipment pre and post appointments</li> <li>- Adherence to COVID-19 Protocols</li> </ul>	<p>Date:</p>
<b>2. Assessment</b> <b>Case History,</b> <b>Otoscopy,</b> <b>Audiometry</b>	<b>2 (a) Case History</b>	<b>2(a) Case History</b> Ref: AHIP Standards of Practice Appendix B	Intern:
			Monitor:
			Date:
	<b>2(b) Otoscopy</b>	<b>2 (b) Otoscopy</b> <ul style="list-style-type: none"> <li>- Identifying the anatomy of the TM</li> <li>- Red flags</li> </ul>	<p>Intern:</p> <p>Monitor:</p> <p>Date:</p>
	<b>2 (c) Audiometry</b>	<b>2 (c) Pure Tone Audiometry</b> <ul style="list-style-type: none"> <li>- Audiometric equipment setup</li> <li>- Air conduction audiometry using insert earphones</li> <li>- Air conduction audiometry with headphones</li> <li>- Bone conduction audiometry</li> <li>- Masking</li> <li>- Speech audiometry using recorded speech<sup>1</sup></li> <li>- Using monitored live voice masking</li> <li>- Pure tones (air and bone)</li> <li>- Speech soundfield audiometry</li> <li>- Tolerance testing/ LDL and MCL</li> <li>- Frequency specific speech</li> <li>- Wiping down equipment</li> </ul>	<p>Intern:</p> <p>Monitor:</p> <p>Date:</p>
	<b>2 (d) Documentation</b>	<b>2 (d) Documentation of Case Notes</b> <ul style="list-style-type: none"> <li>- Documentation of client contacts</li> <li>- Documentation of treatment plan</li> <li>- Third-party documentation</li> <li>- Informed/IMPLIED consent</li> </ul>	<p>Intern:</p> <p>Monitor:</p> <p>Date:</p>



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<b>3. Earmold Impressions</b>  <b>Red Flags</b>  <b>Tympanometry</b>	<b>3 (a) Earmold Impressions</b>	<b>3 (a) Earmold Impressions</b> - Otoscopy - Hygiene - Materials and equipment - Inserting otoblock safely past 2 <sup>nd</sup> bend - Earmold impression procedures and safety - Identification of landmarks on the earmold	Intern:
			Monitor:
			Date:
	<b>3 (b) Red Flags</b>	<b>3 (b) Red Flags</b> - Contraindications - Referrals protocols - Red flags	Intern:
			Monitor:
			Date:
	<b>3 (c) Tympanometry</b>	<b>3 (c) Tympanometry</b> - Performance of tympanometry - Identification of tympanograms - Interpretation of tympanograms	Intern:
			Monitor:
			Date:
<b>4. Treatment Planning, Hearing Instrument Selection, Fitting, Follow-up, Outcome Measures, and Verification</b>	<b>4 (a) Treatment Planning</b>	<b>4 (a) Treatment Planning</b> - Referral for red flags or other reasons - Pre-counseling on benefits/limitations of amplification - Monitoring hearing in lieu of amplification - Assistive listening devices - Aural Rehabilitation - On-going post-fitting care	Intern:
			Monitor:
			Date:



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	<b>4 (b) Hearing Instrument Selection</b>	<b>4 (b) Hearing Instrument Selection</b> - Appropriate selection of hearing instruments - Prescriptive targets - Clinical documentation - Informed/IMPLIED consent	Intern:
			Monitor:
			Date:
	<b>4 (c) Billing</b>	<b>4 (c) Billing</b> - ADP (proper device codes, signatures, dates and physician signatures) - Invoicing (providing proper detailed invoice with signature) - ODSP, WSIB, VAC and OW - Second party billing	Intern:
			Monitor:
			Date:
	<b>4 (d) Outcome Measures</b>	<b>4 (d) Outcome Measures</b> - Subjective needs assessment - Types of outcome measurement tools - Applying outcome measurements	Intern:
			Monitor:
			Date:
	<b>4 (e) Verification</b>	<b>4 (e) Verification</b> - Electroacoustic analysis - Real-ear probe microphone - Measurement procedures	Intern:
			Monitor:
			Date:



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		<ul style="list-style-type: none"><li>- Prescriptive formula</li><li>- Insertion gain methods</li><li>- Speech mapping methods</li><li>- Functional gain methods</li><li>- Implications for maximizing client benefit</li><li>- Simulated real-ear measures</li><li>- Open-fit consideration</li><li>- Interpretation of real-ear measurement</li></ul>	
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<sup>1</sup> Speech audiometry includes, minimally, Speech Reception Threshold (SRT) testing, Word Recognition testing, and Most Comfortable Listening (MCL) level assessment.

January 1, 2022

SAMPLE